



Are you planning to graduate soon? If so, have you completed all the necessary steps for graduation?

- 1. Visit with your MCB advisor** prior to registering for your final semester of classes. Make an appointment during normal business hours by calling (217) 333-6774 or using our online scheduler at <http://go.illinois.edu/mcbappt>
- 2. Apply to graduate** using the Graduation tab in the Enterprise Self-Service System by the 10th day of class of your final semester (5th day of summer session). You can do this when you register for your final semester of coursework. This notifies the College of LAS of your intent to graduate and prompts your Academic Records Officer (ARO) to run a graduation audit.

If you do not apply by the 10th day of class, you will need to contact your Admissions Record Officer (ARO), las-recordsofficer@illinois.edu, in order to be added to the graduation list. If you change your mind and decide not to graduate at the end of this term, you should notify your ARO to have your name removed from the list.

- Your current name as of the last day of classes will appear on your printed diploma. To make changes to the name on your diploma, contact the Office of the Registrar.
 - Unless you have created an active *Diploma Address* as of the last day of class, the printed diploma will be delivered to your active *Mailing Address*. Addresses can be updated from the Personal Information menu in the Enterprise Self-Service System. Any changes to the delivery address of the diploma after the last day of classes should be reported to the Office of the Registrar.
- 3. Visit your ARO**, in room 2002 Lincoln Hall, for an official graduation check prior to the 10th day of class in your final semester (5th day of summer session) to confirm all requirements will be met with in progress courses. If you need to make any changes to your schedule in your final semester, check with your ARO for approval BEFORE making the change.
 - 4. Declare all minors, additional majors, and certificates** by the 10th day of class during your final semester (5th day of summer session). Neglecting to do so by this date may prevent them from appearing on your official record.
 - 5. Check your Illinois.edu email address regularly.** All official university information will be sent to this address. Also, watch Road MAP and the MCB Advising website for specific information regarding ceremonies.
 - 6. Register for any ceremonies** in which you plan to participate and order your academic regalia.
 - To register for the spring university-wide Commencement: <https://commencement.illinois.edu>
 - To register for the spring MCB Convocation ceremony: <https://mcb.illinois.edu/academics/school-mcb-convocation>
 - December students only: to register for the fall LAS Convocation ceremony, go to: <http://www.las.illinois.edu/students/graduation>

Additional information on participating in commencement or convocation ceremonies (ordering regalia, obtaining tickets, etc.) can be found at <https://commencement.illinois.edu>. You must register for each ceremony separately. Also, note that ordering your cap and gown does not automatically register you for a ceremony.

- 7. Take all campus graduation surveys** to help us stay in touch and provide future students with information about your successes.
 - Illini Success Survey: <https://illinisuccess.illinois.edu/get-to-know-us/share-your-story/survey-informed-consent>
 - The Chancellor's Senior Survey: <https://secure.dmi.illinois.edu/SeniorSurvey>

On behalf of the School of Molecular & Cellular Biology, we congratulate you on your achievements!